

CALL TO ORDER, ROLL CALL AND PLEDGE

The July 28, 2015, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:02 p.m.; Council Chambers, City Hall.

Councilmembers present: Gamble, Goering, Kamp, and Rasmussen.

Staff members present: Brazel, Feilberg, Ginnard, Nelson, Osaki, Smoot, and Warthan.

The Pledge of Allegiance was led by Councilmember Gamble.

Mayor Thomas noted, without objection, the excused absences of Councilmember Cudaback and Hanford. No objections were noted.

ANNOUNCEMENTS AND PRESENTATIONS

1. Presentation: Land Sales Update (J. Lanford)

Ms. Jane Lanford, Newmark Grubb Knight Frank, provided a market update report, including a random sampling of commercial land currently on the market for sale and/or land that has recently sold (ranging in size and geography).

Mayor Thomas noted, without objection, the need for an executive session after the Consent Agenda. No objections were noted.

2. Presentation: Flag from Congresswoman Suzan DelBene's Office

Mayor Thomas noted a recent meeting with Congresswoman Suzan DelBene's staff, at which, the presentation of a flag flown over the Capitol building in honor of Monroe's Centennial Celebration was provided to the City of Monroe.

COMMENTS FROM CITIZENS¹

The following person spoke regarding panhandling and poverty: Ms. Stephanie Box.

CONSENT AGENDA

1. Approval of the Minutes; July 21, 2015, Regular Business Meeting
2. AB15-129: Authorize Mayor to Sign Local Agency Consultant Agreement – Supplemental Agreement No. 2, with David Evans & Associates for Construction Management Services for the Tjerne Place SE Extension Project
3. AB15-130: Authorize Mayor to Sign Local Agency Consultant Agreement with Otak, Inc. for Woods Creek Road Phase I Design Final PS&E

¹ CLERK'S NOTE: Item addressed out of order on the agenda, due to the brief absence of the commenting party from Council Chambers.

4. AB15-131: Authorize Release of Retainage to Taylor's Excavator's, Inc. in an amount of \$56,253.22 from the North Kelsey/Chain Lake Road Roundabout Project

Councilmember Goering moved to approve the Consent Agenda; the motion was seconded by Councilmember Gamble. On vote,

Motion carried (4-0).

EXECUTIVE SESSION

1. Pricing of Property [RCW 42.30.110(1)(b)] (5 minutes)

Mayor Thomas noted the need to recess into executive session to discuss the pricing of property [RCW 42.30.110(1)(b)] for approximately five minutes, and read the appropriate citation into the record.

The meeting recessed into executive session at approximately 7:27 p.m., was extended for an additional two minutes, and reconvened at approximately 7:34 p.m.

UNFINISHED BUSINESS

1. AB15-132: Discussion: 2015 Comprehensive Plan Update

Mr. David Osaki, Community Development Director, provided an update on the 2015 Comprehensive Plan Update process and timeline; and specifically noted the completion of the Commission's review of the Economic Development chapter; thus completing review of all ten chapters of the draft plan. The consultant is now updating the draft plan accordingly; and the Commission will begin work on their findings and recommendation to the City Council, estimated to be presented to the Council in August. The new target date for completion and adoption of the final plan is September 29, 2015.

2. AB15-133: Discussion: Garbage Contact Schedule

Ms. Dianne Nelson, Finance Director, provided background information on AB15-133 and the garbage contract schedule pertaining to the options to renew the current agreement versus the RFP (Requests for Proposals) process. Council expressed general consensus to proceed according to the schedule as presented.

3. AB15-134: GMHB Compliance Extension Request re East Monroe

Mr. Osaki provided background information on AB15-134, and the proposed action requesting the City Attorney to prepare and submit an extension request with the Growth Management Hearings Board (GMHB) regarding the East Monroe Project compliance deadline.

General discussion ensued regarding the current deadline for completion/submission of the Supplemental Environmental Impact Statement (SEIS) to the GMHB, reasoning for the six month extension request, work remaining for completion, and potentially postponing this item to a future meeting

Councilmember Goering moved to postpone AB15-134 to a time certain of Tuesday, August 11, 2015; the motion was seconded by Councilmember Kamp.

Discussion ensued regarding postponement and council member attendance/scheduled absences from the August 11, 2015, Council Meeting.

On vote,

Motion carried (3-1),
Councilmember Gamble opposed.

Mayor Thomas noted AB15-134 would be added to the August 11, 2015, Council Meeting under Unfinished Business.

NEW BUSINESS

1. AB15-135: Confirm Lodging Tax Advisory Committee (LTAC) Appointments

Mr. Brad Feilberg, Public Works Director, provided background information on AB15-135, and the proposed appointments to the Lodging Tax Advisory Committee (LTAC).

Councilmember Gamble moved to appoint Geoffrey Thomas, Mayor, City of Monroe; Doug Hobbs, High Road Promotions; Kelcey Hendricks, Manager, Best Western; Bill Shin, General Manager, Guest House Inn & Suites; and Una Wirkebau-Hartt, Executive Director of the Monroe Chamber of Commerce, to the Lodging Tax Advisory Committee for the term of July 1, 2015, to June 30, 2016; the motion was seconded by Councilmember Kamp. On vote,

Motion carried (4-0).

2. AB15-136: Discussion: Utility Rate Study Results

Mr. Feilberg presented background information on AB15-136, and introduced Mr. Gordon Wilson, FCS Group, who proved a presentation and analysis of the Utility Rate Study results. The resonation included a review of: rate study purpose, utility rates (water, sewer, stormwater) current rate structure/issues and recommendations/impacts/comparisons to local jurisdictions, and systems development charges.

General discussion ensued throughout the presentation regarding differences in local jurisdictions rates, proposed changes to the systems development changes, and next steps. Mr. Feilberg stated this item would be scheduled for a future Council Meeting.

FINAL ACTION

1. AB15-137: Resolution No. 014/2015, re 2015 Comprehensive Plan Update Estimated Completion Date

Mr. Osaki presented background information on AB15-137 and the proposed resolution setting a new estimated completion date for the 2015 Comprehensive Plan Update.

Councilmember Kamp moved to approve Resolution No. 014/2015, setting forth an updated timeline and schedule for City Council review and adoption of the Comprehensive Plan; motion was seconded by Councilmember Goering. On vote,

Motion carried (4-0).

COUNCILMEMBER REPORTS

Councilmember Goering noted receipt of a message from Councilmember Davis regarding his unforeseen absence from the Meeting. Mayor Thomas noted, without objection, the excused absence of Councilmember Davis. No objections were noted.

Councilmember Gamble noted the forthcoming fall sports season, and beginning of high school and youth football programs.

STAFF/DEPARTMENT REPORTS

Deputy Police Chief Ken Ginnard noted the upcoming National Night Out event – August 4, 2015, at Lake Tye Park.

Ms. Nelson reported on bond ratings and a potential increase to the City's bond rating.

Mr. Feilberg reported on construction projects in the Downtown area and the Tjerne Place extension project.

1. (TENTATIVE) Downtown Banners

Mr. Feilberg noted he is still working on potential design options for Downtown Banners, and plans to have examples for presentation at the August 11, 2015, Council Meeting.

Mr. Gene Brazel, City Administrator, provided a Parks and Recreation update on behalf of Director Mike Farrell; including: a Sky to Sound support letter and a grant received for the skate park. General discussion ensued regarding the Sky to Sound letter.

MAYOR/ADMINISTRATIVE REPORTS

Mayor Thomas presented a draft educational brochure on panhandling/soliciting to be provided to citizens through the utility bills and to business owners. General discussion ensued regarding content and formatting, and minor revisions thereto. Mayor Thomas noted the revised version of the brochure is set to be distributed with the August utility bills.

1. Monroe This Week (*July 24, 2015, Edition 6*)

Mayor Thomas reported on meetings held and events attended the previous week, and noted upcoming events.


2. Draft Agenda for August 11, 2015, Regular Business Meeting

Mr. Brazel reviewed the draft agenda for the August 11, 2015, Regular Business Meeting, the extended agenda, and additions thereto.

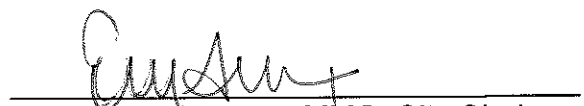
ADJOURNMENT

There being no further business, the motion was made by Councilmember Kamp and seconded by Councilmember Rasmussen to adjourn the meeting. On vote,
Motion carried (4-0).

MEETING ADJOURNED: 8:57 p.m.



Geoffrey Thomas, Mayor



Elizabeth M. Smoot, MMC, City Clerk

Minutes approved at the Regular Business Meeting of August 11, 2015.